

ROSS TOWNSHIP SUPERVISORS MEETING  
October 2, 2023

The Ross Township Supervisors Meeting was called to order on October 2, 2023 @ 6PM.

In attendance were Chairman James Zahorokio, Vice Chairman David Shay and Supervisor Randy Detrick. Also present was Solicitor Timothy McManus. The meeting was held at the Ross Township Municipal Building.

**OPEN TO PUBLIC**

Martha Rizeli thanked Road master Ethan Brewer for the work done to Historical Society Building and grounds. Outside lighting repair and mulching around building was completed.

She also asked to remind everyone the Historical Society is open the second Saturday of each month and will be open on Veteran's Day November 11, 2023. The Veteran's Memorial will be dedicated that day. The Historical Society will have Veteran artifacts out for display.

Tony Li asked the Supervisors to consider changing the Short-term rental permit fee from yearly per unit to a fixed amount per year. The Supervisors agreed to continue the conversation when reviewing the fee schedule in 2024.

A motion was made by Vice Chairman Dave Shay to approve the meeting minutes of the September 11, 2023 meeting, seconded by Supervisor Randy Detrick, and carried.

A motion was made by Supervisor Randy Detrick to approve the September 11, 2023 Treasurer's Report, seconded by Vice Chairman Dave Shay, and carried.

**PLANS:**

Kirk Estate Plan (10/2/2023)

Attorney for the applicant requested an extension until November 6, 2023 be granted by the Board of Supervisors to give the applicant additional time to meet the conditions of the Planning Commission outlined by the Planning Commission Solicitor and Engineer. A motion to grant the extension until November 6, 2023 was made by Vice Chairman Dave Shay, seconded by Supervisor Randy Detrick, and carried.

Arsha Vidya (10/2/2023)

A request for extension to approve the plan was made by the applicant the planning commission recommended the request for extension to the Board of Supervisors at their meeting on September XX, 2023. A motion to grant the extension until January 8, 2024 was made by Vice Chairman Dave Shay seconded by Supervisor Detrick and carried.

Beltville Enterprises – Faulstick Road-Minor Subdivision

The planning commission at its meeting held September 19, 2023 recommended the plan be reviewed and considered for approval by the Board of Supervisors with the conditions as defined in the Engineer's report dated September 14, 2023 and the Solicitor's letter dated September 28, 2023. Vice Chairman Dave Shay asked if there is a clause limiting the lots be further subdivided. That had not been previously

requested and is not listed as a condition. Another future subdivision would be held to NPDES permitting requirements and restrictions and would require appropriate review should that request be made in the future. Supervisor Detrick did not see the need to add additional restrictions to the plan. Following the discussion regarding restrictions. Supervisor Randy Detrick made a motion, seconded by Chairman Zahorokio to approve the Beltsville Enterprises, LLC, Minor Subdivision Plan, subject to the following conditions:

1. Applicant satisfactorily addressing the Township Engineer's September 14, 2023 Review Letter comments.
2. Applicant satisfactorily addressing the Planning Commission Solicitor's September 28, 2023 comment letter.

The motion carried with a vote of two to 1. Vice Chairman Shay opposed the motion.

A motion to approve the planning module for the plan was made by Supervisor Randy Detrick, seconded by Vice Chairman Shay and carried.

#### **OLD BUSINESS:**

##### Ordinance #94 – Yard Sale

The amended ordinance was advertised as required and posted on September 18, 2023. There being no public comment received a motion to adopt ordinance #94 was made by Vice Chairman Dave Shay, seconded by Supervisor Randy Detrick and carried.

#### **NEW BUSINESS:**

##### Zoning Ordinance Abandon or Condemned Properties

The Board of Supervisors need further review of current ordinances to decide if an ordinance is currently in place to resolve condemned buildings and unsafe structures or if to move forward with resolving complaints received an ordinance is needed.

The Supervisors would like to establish a timeline with expectations of action items that provides a clear understanding of the status of a resident complaint from the time the complaint is received with actions taken and date of resolution. This is currently a report that is submitted monthly but issues have been on the report for 2 years without resolution. It was suggested that inviting the zoning officer to a future workshop meeting to establish Township expectations in line with current zoning ordinances.

##### 2023 Road Project Completion Invoice

The tar and chip portion of the 2023 Road project was completed in August. An area of Blue Ridge Road requires repair, the contractor agrees the area requires repair that cannot be done until Spring. The township is going to hold \$40K from the invoice and pay the remainder of the invoice to meet the contract terms. A motion to pay the invoice less \$40,000 was made by Vice Chairman Dave Shay to hold \$40,000 from payment until the areas identified are corrected in the spring of 2024, seconded by Supervisor Randy Detrick and carried.

##### Increase Debit Card Daily Limit to \$1,500.00

A request to increase the daily spending limit on debit card from \$400.00 to \$1,500.00 to improve the timeliness of payment on approved purchases that may require payment by card vs. payment by check. Current process requires call to bank from Chairman Zahoroiko to increase the daily limit. A motion to increase the daily spending limit to \$1,500.00 per day was made by Supervisor Randy Detrick, seconded by Vice Chairman Dave Shay and carried.

**EVENTS:**

Trick of Treat will be held in the township on Tuesday October 31, 2023 from 5pm to 7pm.

**ROAD FOREMAN REPORT:**

Ross Road Culvert continues to be focus of road crew. The water has been excessive and additional pumps were required. Lights in the parking lot are on a sensor and are not working. Approval to contact someone to evaluate if it requires a new timer.

**CORRESPONDENCE:**

The list of Correspondence items were reviewed by the Board of Supervisors.

**RECEIPTS & EXPENDITURES:**

After a review of the bills to be paid, a motion to approve the processing and payment of all current bills was made by Supervisor Randy Detrick, seconded by Vice Chairman Dave Shay, and carried.

There being no further business, Supervisor Randy Detrick made a motion to adjourn the meeting at 6:47 pm, the motion was seconded by Vice Chairman Dave Shay and carried.

Respectfully submitted,

Deb Brown  
Secretary/Treasurer