

ROSS TOWNSHIP REORGANIZATION MEETING
AND SUPERVISORS MEETING
JANUARY 3, 2022

The Ross Township Reorganization Meeting was called to order on January 3, 2022 at 7:00PM. Supervisors David Shay, James Zahoroiko and Randy Detrick were in attendance. Also present was Solicitor Timothy McManus. The meeting was held at the Township Municipal Building.

The Pledge of Allegiance was recited by all present.

First on the agenda was to nominate a Temporary Chairman. Supervisor Detrick nominated Supervisor Shay as Temporary Chairman, seconded by Supervisor Zahoroiko. A motion was made by Supervisor Detrick to nominate Supervisor Zahoroiko as Chairman, seconded by Supervisor Shay and carried. A motion was made by Chairman Zahoroiko to nominate Supervisor Shay as Vice Chairman, seconded by Supervisor Detrick and carried.

Chairman Zahoroiko made a motion to nominate the following, seconded by Vice Chairman Shay and carried:

Appoint Vice Chairman Shay as the Delegate to the Monroe County Tax Committee.

Chairman Zahoroiko made a motion to nominate the following, seconded by Supervisor Detrick and carried:

Appoint Russell Kresge of Keystone Consulting Engineers as Township Engineer.

Appoint Representative of SFM Consulting as Alternate Building Code Official.

Appoint Kim Bare as Part Time Secretary. The Board of Supervisors will accept the recent letter of resignation and pursue replacement for the position.

Vice Chairman Shay made a motion to nominate the following, seconded by Supervisor Detrick and carried:

Appoint Danielle Romano as Secretary/Treasurer.

Appoint Secretary/Treasurer Danielle Romano as Open Records Officer.

Appoint Ethan Brewer as Road Foreman.

Appoint Timothy McManus of Cramer, Swetz, McManus & Jordon, P.C. as Township Solicitor.

Appoint Representative of SFM Consulting as Alternate Zoning & Code Officer.

Appoint Representative of SFM Consulting as Alternate Building Code Official.

Appoint Ryan Engler as Sewage Enforcement Officer.

Appoint James Fareri of Newman Williams, P.C. as Zoning Hearing Board Solicitor.

Appoint Michael Gaul of King, Spry, Herman, Freund & Faul, LLC as Planning Commission Solicitor.

Appoint Chairman Zahoroiko as Alternate WEPOSC Representative.

Appoint Supervisor Detrick as CJERP Planning Committee Voting Member.

Appoint Roger Christman as CJERP Regional Planning Committee Second Member.

Appoint Kirk, Summa & Company, LLP as CPA Firm to Perform Ross Township 2021 Audit.

Appoint Berkheimer as Earned Income Tax Liaison.

Appoint Any Ross Township Supervisor as the PSATS Delegate to Attend Annual Education Conference.

Reappoint Herb Stecker as Planning Commission Member.

Designate LVHN-EMS as Primary ALS/BLS Provider.

Vice Chairman Shay made a motion to nominate the following, seconded by Chairman Zahoroiko and carried:

Appoint Representative from Cramer, Swetz, McManus & Jordon, P.C. as Alternate Solicitor.
Appoint Nate Oiler of RKR Hess as Alternate Township Engineer.
Appoint Jonathan Shupp as Alternate Sewage Enforcement Officer.
Appoint Representative from Newman Williams, P.C. as Alternate Zoning Hearing Board Solicitor.
Appoint Brian Stankovich as Emergency Management Coordinator.
Appoint Tina Drake as WEPOSC Representative.
Appoint Any Available Supervisor as Voting Delegate to the State Convention.

Supervisor Detrick made a motion to nominate the following, seconded by Chairman Zahoroiko and carried:

Appoint Shawn McGlynn of SFM Consulting as Zoning & Codes Officer.
Appoint Dave Trout as Vacancy Board Member. (Opposed by Vice Chairman Shay)

Supervisor Detrick made a motion to nominate the following, seconded by Vice Chairman Shay and carried:

Appoint SFM Consulting as Building Code Official/UCC Inspector.
Appoint Representative from King, Spry, Herman, Freund & Faul, LLC as Alternate PC Solicitor.
Appoint Chairman Zahoroiko as Pocono Mountain Council of Government Representative.
Appoint Chairman Zahoroiko as UCC Joint Board of Appeals Member.

Vice Chairman Shay made a motion to nominate the following:

Frank Piraino as Vacancy Board Member. The motion was not seconded and therefore failed.

SET WAGES:

A motion was made by Vice Chairman Shay to increase the rate to 3% for Hourly Employees as stated during the 2022 Budget Session, seconded by Supervisor Detrick and carried.

ESTABLISH:

A motion was made by Vice Chairman Shay to keep Township depository funds with the same Financial Institutions; First Northern Bank and Trust Company and PLGIT, motion seconded by Chairman Zahoroiko and carried.

A motion was made by Vice Chairman Shay to keep the amount of the Treasurer's Bond at \$800,000.00, seconded by Chairman Zahoroiko and carried.

A motion was made by Vice Chairman Shay to keep the Holiday and Benefit Policy the same as 2021. The motion was not seconded and therefore failed.

A motion was made by Supervisor Detrick to amend the Employee Holiday and Benefit Policy to add the day after Thanksgiving as a paid holiday, seconded by Chairman Zahoroiko and carried. Opposed by Vice Chairman Shay.

A motion was made by Vice Chairman Shay to set the Mileage Compensation at the 2022 Federal Allowed Rate, 58.5 cents per mile, motion seconded by Supervisor Detrick and carried.

MONTHLY MEETING DATE & TIME:

The Ross Township Board of Supervisors Meetings will be held the first Monday of the month at 6PM at the Township Municipal Building. If it falls on a holiday, the meeting will be held on the following Monday. The motion was made by Chairman Zahoroiko, seconded by Supervisor Detrick and carried.

The Ross Township Reorganization Meeting was concluded at 7:26PM.

The Ross Township Supervisors Meeting was called to order by Chairman Zahoroiko at 7:27PM.

In attendance were Vice Chairman David Shay and Supervisor Randy Detrick. Also present was Solicitor Timothy McManus.

A motion was made by Vice Chairman Shay to approve the meeting minutes of the December 6, 2021 Supervisors meeting, seconded by Chairman Zahoroiko and carried.

A motion was made by Vice Chairman Shay to approve the meeting minutes of the December 13, 2021 Supervisors Special meeting, seconded by Chairman Zahoroiko and carried.

A motion was made by Vice Chairman Shay to approve the current Treasurer's Report, seconded by Chairman Zahoroiko and carried.

OLD BUSINESS:

Township Fee Schedule

Chairman Zahoroiko discussed the updates made to the current fee schedule. The Board of Supervisors reviewed the updated document. After a brief discussion, a motion was made by Vice Chairman to adopt the fee schedule as printed and to also add the increase of the recreation fee from \$600 to \$1,000 when a lot is subdivided. The motion was seconded by Chairman Zahoroiko and carried.

Tax Collector Vacancy

The Board of Supervisors discussed the tax collector position and the applicants who applied. Vice Chairman Shay briefly discussed his conversation with applicant Kelly Francis. Solicitor McManus discussed the Joint Taxing District details in addition to some of the tax collector responsibilities. A motion was made by Vice Chairman Shay to appoint Kelly Francis. The motion was not seconded and therefore failed. Much discussion took place regarding the position. Chairman Zahoroiko and Supervisor Detrick discussed the possibility of meeting with the applicants and the consideration of holding a special meeting. A motion was made by Vice Chairman to hold a special meeting on January 10, 2022 at 5:30PM to discuss the appointment of the tax collector position, seconded by Chairman Zahoroiko and carried. Secretary/Treasurer Danielle Romano was instructed to advertise the special meeting.

OPEN TO THE PUBLIC:

No comments were made.

NEW BUSINESS:Len Ventre-Lot Joinder

Mr. Ventre was present to discuss updated plans on his property and provided documents to the Board of Supervisors to review during his presentation. The proposal made by Mr. Ventre this past summer was regarding the land he wishes to donate to the Township to develop a park with walking trails, etc. Mr. Ventre discussed the information received from the Planning Commission during their meeting on December 21, 2021. The Planning Commission advised Mr. Ventre to attend the Board of Supervisors meeting to present his request and also direction. After much discussion from the Board of Supervisors and Solicitor McManus, Solicitor McManus had suggested that Mr. Ventre contact his surveyor to address the required procedure.

PLANS:

Nothing to address.

ROAD FOREMAN REPORT:

The report completed by Road Foreman Ethan Brewer was review by the Board of Supervisors. Road Foreman Ethan Brewer discussed the Scott Slater/Mountain Road request for exemption and provided the letter to the Board of Supervisors. After a brief discussion, the exemption was denied by the Board of Supervisors. Also discussed by the Road Foreman was the Pipeline Terms and Use Agreement. Solicitor McManus reviewed the documentation and briefly discussed the procedure.

CORRESPONDENCE:

The list of Correspondence items were reviewed by the Board of Supervisors.
Nothing to address, no comments were made.

RECEIPTS & EXPENDITURES:

After a review of the bills to be paid, a motion was made by to pay all current bills was made by Vice Chairman Shay, seconded by Chairman Zahoroiko and carried.

There being no further business, the motion to adjourn the meeting at 8:05PM was made by Vice Chairman Shay, seconded by Supervisor Detrick and carried.

Respectfully submitted,

Danielle Romano
Secretary/Treasurer