

ROSS TOWNSHIP SUPERVISORS MEETING
October 4, 2021

The Ross Township Supervisors Meeting was called to order by Chairwoman Tina Drake at 7:00PM. Vice Chairman David Shay, Supervisor James Zahoroiko and Solicitor Timothy McManus were also in attendance.

The Pledge of Allegiance was recited by all.

The minutes of the September 13, 2021 Supervisors Meeting were approved as presented by motion of Supervisor Zahoroiko, seconded by Vice Chairman Shay and carried.

A motion was made to approve the current Treasurer's Report by Vice Chairman, seconded by Supervisor Zahoroiko and carried.

OLD BUSINESS:

Stacy Hildabrant-Lot Joinder:

Stacy Hildabrant was present to discuss the Lot Joinder request. Solicitor McManus reviewed the documents presented by Stacy Hildabrant. Solicitor McManus discussed the Ross Township SALDO, the proposed deeds along with the unpaid 2021 taxes. Stacy Hildabrant stated she will contact the Township office to speak with the Tax Collector in regard to the tax payments. After much discussion from the Board of Supervisors and Solicitor McManus, a motion was made by Vice Chairman Shay to allow the lot joinder deed conditional approval with proof of the 2021 taxes paid, seconded by Supervisor Zahoroiko and carried. Solicitor McManus stated, if Stacy Hildabrant provides the tax payment receipts, a letter can be prepared, documenting the Board of Supervisors conditional approval of the Lot Joinder during their meeting on October 4, 2021.

Schoolhouse Roof:

Vice Chairman Shay discussed the advertising for the roof repair. Further discussion will take place during a future meeting.

Municipal Building Staining:

Chairwoman Drake discussed speaking with Shawn from the Valor Group. The Valor Group is still interested in the staining project in addition to the Annex building repairs. Shawn had apologized for the estimate delay. Chairwoman Drake will follow up and provide the status during a future meeting.

Kunkletown Road Garage:

Vice Chairman Shay stated he is still waiting to hear from the group interested, as to the estimated date of garage dismantle and removal. The topic will be discussed during a future meeting.

Annex Building:

Chairwoman Drake and Vice Chairman Shay discussed prior proposals received and the repairs needed to the east and west side of the Annex building. Chairwoman Drake stated she will follow up and provide the status during a future meeting.

Township Fee Schedule:

Supervisor Zahoroiko discussed the fee schedule from Chestnuthill Township and would like to construct a similar model for Ross Township. Supervisor Zahoroiko will continue to update the fee schedule documents. The Board of Supervisors would like to propose the new fee schedule in January 2022.

Dump Truck Replacement Proposal:

Road Foreman Ethan Brewer presented the new truck quotes to the Board of Supervisors. After discussion from the Board of Supervisors and the Road Foreman, a motion was made by Vice Chairman Shay to proceed with the purchase through Costars of the International HV507 \$88,800 and the Aluminum Body \$75,455 replacing the existing 2001 truck. The motion was seconded by Supervisor Zahoroiko and carried.

Signs-Letters for Municipal Annex & Historical Society:

Vice Chairman Shay stated he will follow up with the letters ordered for the sign in addition to the pricing. The status will be discussed during a future meeting.

Lenny Ventre-Property Proposal:

Vice Chairman Shay stated he had not heard from Mr. Ventre in regard to the property status. Vice Chairman Shay stated he will contact Mr. Ventre by email to follow up. Chairwoman Drake stated the topic will be discussed during a future meeting.

ARP Funds-Culvert Replacements, etc.:

Road Foreman Ethan Brewer briefly discussed his meeting with Township Engineer Russell Kresge in regard to the culverts. The preparation for placing the project out for bid is currently being completed. In regard to the ARP Funds, Chairwoman Drake and Vice Chairman Shay discussed the donation request from the Pocono Wildlife Rehabilitation Center. The organization has yet to provide the lost revenue documentation as requested by the Board of Supervisors. Follow up is required regarding this request.

Vista Road Project:

Road Foreman Ethan Brewer discussed his meeting with Township Engineer Russell Kresge in regard to the project. The Road Foreman is waiting for additional information from Engineer Russell Kresge. Further discussion on the topic will take place during a future meeting.

OPEN TO THE PUBLIC:

No Public Comment.

NEW BUSINESS:

Williams – Pipeline:

Mr. Allan Berenbrok, Roadway Engineer for Williams was present to discuss the future project within the Township. Mr. Berenbrok provided documentation and maps to the Board of Supervisors and Solicitor McManus to review during his presentation. Much discussion followed from the Board of Supervisors and Solicitor McManus in regard to the schedules, timeline, installation, etc. for the future project. The proposed project will possibly begin in the Spring of 2023. As per the Board of Supervisors request, Solicitor McManus will review the PennDOT documents. As the project approaches, information will be posted to the Township webpage.

Upcoming Township Events: Tree Lighting & Santa Visit:

The Board of Supervisors discussed the annual tree lighting and Santa visit event at the Township. The event will be held on Saturday, December 4, 2021. The time is to be determined and will be discussed during the next Township meeting. Bernie Kozen, Executive Director of West End Park and Open Space Commission commented on possibly holding the Santa visit inside the Municipal Building. The 2020 Santa visit had been a drive-thru event. The details of the event will be discussed during the next Township meeting. Chairwoman Drake discussed decorating the Township office and the tree outside of the building. Secretary/Treasurer Danielle Romano will assist with decorating.

November 2, 2021 Election Day-Township Building Polling Location (Opening & Closing of Building):

The Board of Supervisors discussed who will be responsible to open and close the Municipal Building on November 2, 2021 in addition to the building conditions. Objects may not be placed to support the doors, intent to keep the doors open during the election. Vice Chairman Shay agreed to open the building for the staff and volunteers and Supervisor Zahoroiko agreed to close the building in the evening.

Schedule Budget Session:

The Board of Supervisors considered a future date for the budget session/workshop. The decision was made to hold the budget session/workshop on Tuesday, October 19, 2021 starting at 5:00pm.

Advertisement for PT Snow Removal Drivers:

The Board of Supervisors and Road Foreman discussed the need for Part Time Snow Removal Drivers. A motion was made by Vice Chairman Shay to advertise the positions in the newspaper and also online, seconded by Supervisor Zahoroiko and carried.

Zoning - Letter-Request Approval to Complete Site Inspection: (Added to Agenda, Received 10/4/21 at 4PM)

The Board of Supervisors discussed the letter read by Vice Chairman Shay provided by Jeffrey Snyder, Ross Township Zoning Officer. The letter was regarding the request to approve a site inspection of an unsafe building located at 1123 Pine Cone Court; Saylorsburg, PA 18353. A motion was made by Vice Chairman Shay to allow the Zoning Officer to complete the site inspection of the unsafe building per his request, seconded by Supervisor Zahoroiko and carried.

PLANS:

Spruce Road Subdivision: Request for Extension of Time – Planning Module Resolution:

The Board of Supervisors discussed the time extension request for 1246 Spruce Road Subdivision. A motion was made by Vice Chairman Shay to approve the request for the extension of time based upon their letter of request, seconded by Supervisor Zahoroiko and carried. Solicitor McManus discussed the Planning Module Resolution. A motion was made by Vice Chairman Shay to adopt the planning module resolution to include the next Township Resolution number and to allow Chairwoman Drake to sign, seconded by Supervisor Zahoroiko and carried.

ROAD FOREMAN REPORT:

The Board of Supervisors reviewed the report presented by Road Foreman Ethan Brewer. The Road Foreman briefly discussed the conversation with Fallon Horan, Monroe County Open Space Coordinator in regard to the Township park walking trail resurface project. A motion was made by Vice Chairman Shay to allow the Township Road Foreman to begin the project as proposed, seconded by Supervisor Zahoroiko and carried. A temporary turn-around had been discussed. The Road Foreman will contact the Township Engineer to follow up with the procedure. The Road Foreman also discussed hazardous trees. The trees are unable to be removed by the Township Road Department. The Road Foreman will obtain additional quotes from contractors to present at the next Township meeting.

CORRESPONDENCE:

The list of Correspondence items were reviewed by the Board of Supervisors. Nothing to address, no comments were made.

RECEIPTS & EXPENDITURES:

After a review of the bills to be paid, a motion was made by Vice Chairman Shay to pay all current bills, seconded by Supervisor Zahoroiko and carried.

ADJOURNMENT:

There being no further business, the motion to adjourn the meeting at 7:49PM was made by Vice Chairman Shay, seconded by Supervisor Zahoroiko and carried.

Respectfully submitted,

Danielle Romano
Secretary/Treasurer