

ROSS TOWNSHIP SUPERVISORS MEETING

July 12, 2021

In Person, Audio & Live Stream

The Ross Township Supervisors Meeting was called to order by Vice Chairman David Shay at 7:00PM. Solicitor Timothy McManus was present. Chairwoman Tina Drake and Supervisor James Zahoroiko were also in attendance via audio.

The Pledge of Allegiance was recited by all.

The minutes of the June 7, 2021 Supervisors meeting were approved as presented by motion of Supervisor Zahoroiko, seconded by Chairwoman Drake and carried.

The minutes of the June 21, 2021 Supervisors Special meeting were approved as presented by motion of Supervisor Zahoroiko, seconded by Chairwoman Drake and carried.

A motion was made to approve the current Treasurer's Report by Supervisor Zahoroiko, seconded by Chairwoman Drake and carried.

**OLD BUSINESS:**

Ross Township Community Day:

The Board of Supervisors discussed the plans for Community Day scheduled for September 11, 2021. In prior years, West End Park and Open Space Executive Director Bernie Kozen has assisted with the event coordination. Secretary/Treasurer Danielle Romano was instructed to place the information on the Ross Township website, welcoming Vendors, Community Groups, etc. in participation for the event. Chairwoman Drake stated she will contact Bernie to request his assistance with the event activities.

Vista Estates Roads:

Resident Debra Sandt, Grant Court expressed her appreciation to the Board of Supervisors in regard to the response received from Township Engineer Russ Kresge. Vice Chairman Shay and Solicitor McManus discussed the email response from Engineer Russ Kresge. Much discussion took place from the Board of Supervisors and Solicitor McManus in regard to prior and current road standards. Mrs. Sandt questioned the possible amount estimate received from Engineer Russ Kresge. Vice Chairman Shay provided the cost estimate amount at approximately \$300,000. Ross Township Planning Commission Chairman Roger Christman added to the discussion with questions in regard to the possible road dedication by the Township. Vice Chairman Shay stated he will contact Engineer Russ Kresge to request completion of a cost analysis, road standards and additional information. The information received will be discussed at the next Board of Supervisors meeting on August 2, 2021.

Old Business from the Board of Supervisors:

Nothing to Address.

**OPEN TO THE PUBLIC:**

Howard Beers:

Resident Mr. Howard Beers inquired on the status of 202 Stacia Way. This residence has been used as a short term rental. Solicitor McManus discussed the information provided by the owner's attorney and the recent court documents received. Mr. Beers expressed his concerns with the 257 High Point Drive residence used as a short term rental, also noted the residence has recently been listed for sale. Solicitor McManus discussed the court information received. Chairwoman Drake expressed her concerns in regard to Airbnb's and voiced her suggestions.

Roger Christman:

Ross Township Planning Commission Chairman Roger Christman discussed land development stipulations for the Guther Roy Plan; before building, a stormwater plan was required. Questions in regard to the prior and new stormwater ordinance adopted were addressed. Planning Commission Chairman Christman voiced his concerns with the current building being performed. Vice Chairman Shay reviewed the current Zoning report, stating on June 10, 2021 permits were issued by the Township Zoning Department. Vice Chairman Shay stated he will send an email to the zoning officer to inquire on the situation.

**NEW BUSINESS:**

Stacy Hildabrandt – Joinder Deed:

Resident Stacy Hildabrandt was present to discuss the request. Solicitor McManus discussed the ordinance and also the application presented by Ms. Hildabrandt. Much discussion took place between the Board of Supervisors, Solicitor McManus and Ms. Hildabrandt in regard to the joinder deed request, the paper street and the joinder deed procedure. Solicitor McManus reviewed the email he provided to the Township on June 24, 2021 containing the 3 sections, stating reasons not meeting the requirements of Section 705 of the SALDO. A motion was made by Chairwoman Drake to deny the joinder deed request for reasons set forth in the June 24, 2021 email by Solicitor McManus. The motion was seconded by Supervisor Zahoroiko and carried. Secretary/Treasurer Danielle Romano was instructed to send a formal denial letter to Ms. Hildabrandt. The Board of Supervisors suggested to call the Township office and request to be placed on the agenda for the next Ross Township Planning Commission meeting to obtain additional information, direction and options.

Speed Limit Ordinance Adoption:

Solicitor McManus discussed the Mountain Woods Road Speed Study and 30MPH speed limit change being made. A motion was made by Chairwoman Drake to adopt Ordinance #92, seconded by Vice Chairman Shay and carried.

**New Business from the Board of Supervisors:**

Valor Group:

Chairwoman Drake had mentioned contacting the Valor Group to request pricing for the staining of the Municipal Building and the repairs needed to the Annex Building. Price quotes will be reviewed and discussed when received during a future meeting.

2021 Road Project – Revised:

Vice Chairman Shay discussed the request received in writing by John Murphy of Pocono Spray Patching, Inc. Due to a material shortage, Pocono Spray Patching is unable to supply the materials needed. The letter was received by the Township from Mr. John Murphy of Pocono Spray Patching, Inc. requesting

the Township to terminate their contract. A motion was made by Chairwoman Drake to terminate the bid award to Pocono Spray Patching. Pocono Spray Patching has claimed they are unable to perform, due to the material not being available. The motion was seconded by Supervisor Zahoroiko and carried. Documentation was received by Hanson Aggregates, PA LLC stating they will honor the price for the additional roads that were not awarded at the meeting on April 7, 2021. A motion was made by Supervisor Zahoroiko to amend the bid of Hanson Aggregates, PA LLC to include 3 additional roads at \$132,398.40, conditioned upon providing all the appropriate documents; new agreement, updated bid bond and performance bond, seconded by Chairwoman Drake and carried. The 3 additional roads are Tittle Road, Hemlock Lane and Brian Drive.

**PLANS:**

Hemlock Subdivision

No one was present to represent the plan.

Solicitor McManus discussed his review letter dated July 2, 2021 and also the review letter dated July 2, 2021 from Engineer Russ Kresge. Much discussion took place from the Board of Supervisors, Solicitor McManus and Planning Commission Chairman Roger Christman. Planning Commission Chairman Christman stated the plan was approved and moved it to the Board of Supervisors during the last Planning Commission meeting held on June 15, 2021. A motion was made by Chairwoman Drake to approve, conditioned upon the review letters and comments received from Solicitor McManus and Engineer Russ Kresge, seconded by Supervisor Zahoroiko and carried.

Spruce Road Subdivision – Request for Extension of Time:

No one was present to represent the plan.

Vice Chairman Shay discussed the Request for Extension document. A motion was made by Chairwoman Drake to grant the time extension till October 15, 2021, seconded by Supervisor Zahoroiko and carried.

**ROAD FOREMAN REPORT:**

The Board of Supervisors reviewed the report presented by Road Foreman Ethan Brewer. The Board of Supervisors complimented Road Foreman Brewer and the Township Road Department for the excellent road clean up after the recent storms. Vice Chairman Shay discussed the quotes for the pipe. Prior approval had been received. Vice Chairman requested quotes for next month's meeting for the chain saw and power washer.

**CORRESPONDENCE:**

The list of Correspondence items were reviewed by the Board of Supervisors. Nothing to address, no comments were made.

**RECEIPTS & EXPENDITURES:**

After a review of the bills to be paid, a motion was made to pay all current bills by Chairwoman Drake, seconded by Supervisor Zahoroiko and carried.

There being no further business, the motion to adjourn the meeting at 7:55PM was made by Chairwoman Drake, seconded by Supervisor Zahoroiko and carried.

Respectfully submitted,

Danielle Romano  
Secretary/Treasurer