

ROSS TOWNSHIP SUPERVISORS
April 5, 2021
In Person, Audio & Live Stream

The Ross Township Supervisors Meeting was called to order by Chairwoman Tina Drake at 7:00PM. Vice Chairman David Shay, Supervisor James Zahoroiko and Solicitor Timothy McManus were also in attendance.

The Pledge of Allegiance was recited by all.

The minutes of the March 1, 2021 Supervisors meeting were approved as presented by motion of Vice Chairman Shay, seconded by Supervisor Zahoroiko and carried.

A motion was made to approve the current Treasurer's Report by Vice Chairman Shay, seconded by Supervisor Zahoroiko and carried.

OLD BUSINESS:

WEPOSC/Megan Martin (Fit Trail):

West End Park and Open Space Committee Executive Director Bernie Kozen discussed his meeting with Megan Martin in regard her Fit Trail proposal. This plan includes workout stations with display cases and flyers being placed along the park trail explaining the fitness plan and exercises. Megan's webpage would be advertised, which would provide additional information. As per the Board of Supervisors, Megan Martin will be responsible for securing the project expenses. A motion was made by Chairwoman Drake to approve Megan Martin's proposal, seconded by Vice Chairman Shay and carried.

Old Business from the Board of Supervisors:

Vice Chairman Shay discussed speaking with a group who would be interested in looking at the Kunkletown Road Garage for demolition. Vice Chairman Shay will follow up. The schoolhouse slate roof repair status was discussed by Chairwoman Drake. Vice Chairman Shay discussed requesting a new proposal to repair the right side exit of the Annex building. Chairwoman Drake and Vice Chairman Shay will follow up with the contractors. Supervisor Zahoroiko discussed the staining of the Municipal building and is currently waiting on contractor response.

OPEN TO THE PUBLIC:

Resident Linda Zak:

Resident Mrs. Linda Zak informed the Board of Supervisors regarding news about a Monroe County Burn Ban. The Board of Supervisors requested Secretary/Treasurer Danielle Romano to contact Blue Ridge Hook & Ladder Fire Chief Leon Clapper tomorrow to inquire on the Burn Ban. The Ross Township website will be updated based on Leon Clapper's suggestion.

Resident James Vogt:

Resident Mr. James Vogt, Master Watershed Steward Coordination discussed the Master Watershed Steward Program and provided the Press Release to the Board of Supervisors. The documentation that was provided listed the next meeting/webinar to be held on Monday, April 12, 2021 at 7:00PM.

NEW BUSINESS:

WEPOSC - DCNR Development Grant:

West End Park and Open Space Committee Executive Director Bernie Kozen discussed the grant and the request for a letter of support from the Board of Supervisors. A motion was made by Vice Chairman Shay to approve the letter of support, seconded by Supervisor Zahoroiko and carried.

WEPOSC – StoryWalk:

West End Park and Open Space Committee Executive Director Bernie Kozen proposed the StoryWalk idea and provided flyers to the Board of Supervisors. This idea is in conjunction with the WEPOSC and the Western Pocono Community Library. The StoryWalk provides an opportunity to children and families to read a book as they walk through the Ross Township park and trail. The Board of Supervisors approved the proposal.

Employee Health Care Renewal:

The Board of Supervisors reviewed the 2021 Health Care options provided by the PA Chamber Representative. The recommendation from the PA Chamber Representative was Geisinger Health Plan-GFA All Access. A motion was made by Vice Chairman Shay to accept the new Geisinger plan as suggested by the representative beginning May 1, 2021, seconded by Supervisor Zahoroiko and carried.

Part Time Secretary/Planning Commission Secretary:

The Board of Supervisors conducted interviews for the Part Time Secretary position on March 4, 2021. The Board of Supervisors stated both candidates were very qualified. A motion was made by Supervisor Zahoroiko to appoint Kim Bare as the part time secretary and planning commission secretary, seconded by Chairwoman Drake and carried. Opposed by Vice Chairman Shay. Secretary/Treasurer Danielle Romano was instructed by the Board of Supervisors to contact both candidates, Kim Bare and Jocelyn Schlembach.

Stormwater Ordinance:

The stormwater ordinance was reviewed by the Ross Township Planning Commission and the Board of Supervisors. The documentation will be sent to the Monroe County Planning Commission for review. Solicitor McManus discussed the process and meeting to adopt all three ordinances, possibly prior to the June 2021 Board of Supervisors meeting. A motion was made by Vice Chairman Shay to authorize Solicitor McManus to advertise the ordinance, public hearing and adoption. The motion was seconded by Supervisor Zahoroiko and carried.

Permit-Free Yard Sale – May 2021:

The Board of Supervisors discussed possible dates for the upcoming Permit-Free Yard Sale. A motion was made by Vice Chairman Shay to schedule the Permit-Free Yard Sale dates as May 22, 2021 and May 23, 2021. The motion was seconded by Supervisor Zahoroiko and carried.

Opening Bids for the 2021 Road Project:

The following bid envelopes were opened and read by Chairwoman Drake, Vice Chairman Shay and Supervisor Zahoroiko in response to the advertised 2021 Ross Township Road Project:

Hanson Aggregates PA, LLC: All roads superpave wearing course and superpave scratch course, \$88.00 per ton, with line striping at .40 cents per l.f.

Bruce George Paving & Excavating Inc: All roads superpave wearing course and superpave scratch course, prices ranging from \$82.32-\$113.17 per ton and .40 cents per l.f. for line striping.

Bracalente Construction Inc: All roads superpave wearing course and superpave scratch course, prices ranging from: \$86.00-\$104.00 per ton and .35 cents per l.f. for line striping.

Asphalt Maintenance Solutions, LLC: All roads double bituminous seal coat, \$2.74 per SY and .35 cents per l.f. for line striping.

Pocono Spray Patching Inc: All roads double bituminous seal coat, \$2.55 per SY and .31 cents per l.f. for line striping.

Shiffer Bituminous Service Company: All roads double bituminous seal coat, \$3.54 per SY and .22 cents per l.f. for line striping.

Suit-Kote Corporation: All roads double bituminous seal coat, \$3.00 per SY and 1.00 cents per l.f. for line striping.

After a review of the bids received it was decided to accept the bids from Hanson Aggregates PA, LLC and Pocono Spray Patching.

A motion was made by Vice Chairman Shay to award the bid to Hanson Aggregates PA, LLC the lowest bidder, seconded by Supervisor Zahoroiko and carried. Total Amount of Bid \$342,750.40 for the following roads: Flyte Road: 245,002.40, Rolling Hills, Dogwood: \$73,196.00, and Meadow Court: \$24,552.00

A motion was made by Vice Chairman Shay to award the seal coat bid to Pocono Spray Patching Inc, the low bidder \$137,115.81, seconded by Supervisor Zahoroiko and carried. The following roads: Meixsell Valley, Anchorage Road and Young.

All of the Liquid Fuels Funds will be used in addition to \$224,878.27 from the General Fund.

New Business from the Board of Supervisors:

Supervisor Zahoroiko proposed to place a plaque on a bench at the Ross Township park dedicated to Mr. Bernie Kozen for his heroic act years prior. Mr. Kozen expressed that personal recognition was not necessary and was not in favor of being solely recognized. Mr. Kozen mentioned discussing this personally with Supervisor Zahoroiko at another time. Chairwoman Drake discussed the possibility of a community day and concerts in the park. Vice Chairman Shay discussed advertising on the Ross Township website in regards to volunteers to be involved with the park committee.

PLANS:

Cathy Vogel – Joinder Deed:

The documentation was reviewed by the Board of Supervisors. A motion was made by Vice Chairman Shay to approve the Joinder Deed based on the recommendation by the Planning Commission. The motion was seconded by Chairwoman Drake and carried.

Jon & Deborah Raseley – Subdivision:

The documents and plans were reviewed by the Board of Supervisors. Allesson Rode of Frank Smith Jr, Inc. represented Jon & Deborah Raseley. Allesson Rode discussed the subdivision along with the comments received from the Ross Township Planning Commission. A motion was made by Chairwoman Drake to approve the plan, seconded by Supervisor Zahoroiko and carried.

Blue Ridge Hills – Speed Study – Tighe Meckes/Jonathan Shupp:

The Speed Study Report was reviewed by the Board of Supervisors. A motion was made by Vice Chairman Shay to approve the Speed Study of 30MPH to be set for Mountain Woods Road, seconded by Supervisor Zahoroiko and carried. Additional waivers were requested by Mr. Meckes and Mr. Shupp. Vice Chairman Shay made a motion to grant waiver of four-step design process section 505, seconded by Supervisor Zahoroiko. A motion was made by Supervisor Zahoroiko to waive the planting of street tree planting, seconded by Vice Chairman Shay and carried. Vice Chairman Shay made a motion to grant the waiver 1008.E1.a.1, seconded by Supervisor Zahoroiko and carried. Vice Chairman Shay made a motion to grant preliminary approval of the plan, seconded by Supervisor Zahoroiko and carried.

ROAD FOREMAN REPORT:

The Board of Supervisors reviewed the report presented by Road Foreman Ethan Brewer. Nothing to address, no comments were made.

CORRESPONDENCE:

The list of Correspondence items were reviewed by the Board of Supervisors. Nothing to address, no comments were made.

RECEIPTS & EXPENDITURES:

After a review of the bills to be paid, a motion was made by Supervisor Zahoroiko to pay all current bills, seconded by Vice Chairman Shay and carried.

There being no further business, the motion to adjourn the meeting at 8:25PM was made by Vice Chairman Shay, seconded by Supervisor Zahoroiko and carried.

Respectfully submitted,

Danielle Romano
Secretary/Treasurer