

ROSS TOWNSHIP SUPERVISORS MEETING

March 1, 2021

In Person, Audio & Live Stream

The Ross Township Supervisors Meeting was called to order by Chairwoman Tina Drake at 7:00PM. Vice Chairman David Shay, Supervisor James Zahorokio and Solicitor Timothy McManus were also in attendance.

This evenings meeting will be the first to be held live stream, provided by resident Randy Detrick.

The Pledge of Allegiance was recited by all.

The minutes of the February 10, 2021 Supervisors meeting were approved as presented by motion of Vice Chairman Shay, seconded by Supervisor Zahoroiko and carried.

A motion was made to approve the current Treasurer's Report by Supervisor Zahoroiko, seconded by Vice Chairman Shay and carried.

OLD BUSINESS:

Alternate UCC Officer:

Chairwoman Drake made the motion to nominate Mr. Pino Nocchi of Base Engineering as the Ross Township Alternate UCC Officer, seconded by Supervisor Zahoroiko and carried.

Old Business from the Board of Supervisors:

Supervisor Zahoroiko inquired about the status of the Annex Building repairs. Chairwoman Drake discussed the pending status in addition to repairs needed for the Municipal building from the damage incurred during the election. Chairwoman Drake and Vice Chairman Shay discussed obtaining quotes a few months ago and will request revised quotes for the Annex building in addition to a quote for the Municipal Building floor repairs.

OPEN TO THE PUBLIC:

Resident Howard Beers, Tittle Road:

Mr. Beers requested the status of 151 Route 115, which had been his concern during the February 10, 2021 Supervisors meeting. Mr. Beers had sent an email sent to the Township in December 2020. The complaint was in regard to a camper being occupied on a property located at 151 Route 115; Saylorburg, which does not include pressurized water or sewer. Mr. Beers had completed a complaint form in regard to the matter in December 2020. The Board of Supervisors addressed Mr. Beers concerns and discussed speaking with the Township Sewage Enforcement Officer in regard to this matter. The Sewage Enforcement Officer had sent a notice of violation to the home owner. Vice Chairman Shay stated he will follow up with the Township Sewage Enforcement Officer and the Zoning Officer in regard to the current status. Mr. Beers also requested information in regard to the status of the Kunkletown Road Garage. Vice Chairman Shay discussed speaking to a company who expressed interest in recycling the wood and will follow up with the company's intention. Road Foreman Ethan Brewer was instructed to place caution tape around the garage. Mr. Beers also questioned the status of the Schoolhouse Roof.

Vice Chairman Shay stated the replacement of the roof had been budgeted for 2021. Chairwoman Drake and Vice Chairman Shay have received proposals for the roof project and will review the bids to determine which will be awarded.

NEW BUSINESS:

Election - Municipal Primary May 18, 2021 – Municipal Election November 2, 2021:

The Board of Supervisors discussed the letter received from Monroe County Elections-Voter Registration in regard to the request to use the Township Municipal Building for the Primary election and the Municipal election. Much discussion from the Board of Supervisors was in reference to the poor condition the Township building was left after the Presidential election. Vice Chairman Shay stated the building is not suited for polling; the building is too small and there isn't enough parking. Vice Chairman Shay stated that the County should search out to find a better location. Chairwoman Drake made the motion to allow the Primary election on May 18, 2021 to be held at the Ross Township Municipal Building. The County will be notified at a later date if Board of Supervisors will allow the Municipal building to be used for the Municipal Election on November 2, 2021 based on the condition of the Township building following the May election. The motion was seconded by Supervisor Zahoroiko and carried. Opposed by Vice Chairman Shay.

Ross Township Spring Clean Up:

Road Foreman Ethan Brewer and the Board of Supervisors discussed possible dates for the Township Clean Up. Tentative dates for Spring Clean Up will be April 16th and 17th 2021. Road Foreman Ethan Brewer will contact Scotta Equipment to inquire if the dumpsters will be available for the proposed dates. The information will be posted on the website. If the proposed dates are not available, the discussion will reconvene at the next Township meeting.

Upcoming Ross Township Park Events:

West End Park and Open Space Committee director, Mr. Bernie Kozen discussed the upcoming events. The Ross Township Easter Egg Hunt will be held on Saturday, April 3, 2021. The drive through event will be held at the Township Park. Mr. Kozen also discussed the Leprechaun Scavenger Hunt event being held at the Chestnuthill, West End and Ross Township parks. Prizes to the contest winners will be distributed on Saint Patrick's Day, March 17, 2021.

Township Park Property Lawn Care Maintenance:

The Board of Supervisors discussed the proposal received from Washburn's Lawn Service for the lawn care maintenance at the Township and Park property. A motion was made by Vice Chairman Shay to continue with Washburn's Lawn Service for the lawn maintenance, seconded by Supervisor Zahoroiko and carried. Chairwoman Drake instructed Secretary/Treasurer Danielle Romano to contact Mr. Washburn with the information.

Schedule Interviews for Part Time Secretary:

Chairwoman Drake discussed receiving several resumes for the Part Time Secretary position. The Board of Supervisors reviewed resumes and made the decision to schedule two interviews on Thursday, March 4, 2021 at 5:30PM and 5:45PM. Chairwoman Drake instructed Secretary/Treasurer Danielle Romano to

contact the applicants to set up interviews. The applicants chosen were Jocelyn Schlembach and Kim Bare. Final selection will be determined and announced during the April 5, 2021 Supervisors meeting.

No New Business from the Board of Supervisors.

PLANS:

No Plans for Review.

ROAD FOREMAN REPORT:

The Board of Supervisors reviewed the report presented by Road Foreman Ethan Brewer. Vice Chairman Shay discussed estimates and the list of roads received from Road Foreman Ethan Brewer. Vice Chairman Shay suggested taking a couple hundred thousand dollars from the General Fund in addition to the 2021 Liquid Fuels money for the repair and paving of additional Township roads. Vice Chairman Shay requested Road Foreman Ethan Brewer to create a priority list of roads to be seal coated. Road Foreman Ethan Brewer explained the importance of seal coating roads as per request by Chairwoman Drake. A motion was made by Vice Chairman Shay to advertise the roads for paving and seal coat 2021 Ross Township Road Project, and to open up the bids at the April 5, 2021 meeting. The motion was seconded by Supervisor Zahoroiko and carried. A motion was made by Vice Chairman Shay to authorize Road Foreman Ethan Brewer to replace existing street signs under Penn Dot Regulations with a budget of \$3,300, motion seconded by Supervisor Zahoroiko and carried. Chairwoman Drake thanked Road Foreman Ethan Brewer and the Road Department for their exceptional work on the Township roads.

CORRESPONDENCE:

The list of Correspondence items were reviewed by the Board of Supervisors. Nothing to address, no comments were made.

An Executive Session was called by Chairwoman Drake at 7:32PM.

Reconvene from Executive Session at 7:45PM.

A personnel issue had been discussed. No decisions were made. Also, a potential litigation had been discussed. No decisions were made.

RECEIPTS & EXPENDITURES:

After a review of the bills to be paid, a motion was made by Vice Chairman Shay to pay all current bills, seconded by Supervisor Zahoroiko and carried.

There being no further business, the motion to adjourn the meeting at 7:50PM was made by Vice Chairman Shay, seconded by Supervisor Zahoroiko and carried.

Respectfully submitted,
Danielle Romano
Secretary/Treasurer