

ROSS TOWNSHIP SUPERVISORS MEETING
OCTOBER 5, 2020

The Ross Township Supervisors Meeting was called to order by Chairwoman Tina Drake, at 7:00PM. Vice Chairman David Shay and Supervisor James Zahoroiko were in attendance along with Solicitor Timothy McManus.

The Pledge of Allegiance was recited by all present.

The minutes of the September 14, 2020 Supervisors meeting were approved as presented by motion of Supervisor Zahoroiko, seconded by Vice Chairman Shay and carried.

A motion was made to approve the current Treasurer's Report by Vice Chairman Shay, seconded by Supervisor Zahoroiko and carried.

OLD BUSINESS:

Township Events:

Trick or Treat: The Board of Supervisors discussed Trick or Treat, which has been traditionally held on Halloween evening. Chairwoman Drake approved Trick or Treat to again be held on October 31, 2020 from 5PM-7PM.

Halloween Pet Parade: The Board of Supervisors, Judy Breidinger Park and Recreation Committee and Bernie Kozen West End Park Open Space Committee Executive Director discussed the Pet Parade event which will be held at Ross Township on October 24, 2020 at 11AM. Chairwoman Drake will judge and donate the prizes for the 4 categories. Flyers will be posted and will also be advertised on the website.

Tree Lighting & Santa Visit: The Board of Supervisors, Judy Breidinger, Park and Recreation Committee Chairwoman and Bernie Kozen, West End Park Open Space Committee Executive Director discussed the Township Tree Lighting Event and visit from Santa Claus. The Fire Company will transport Santa by fire truck. Goodie bags will be handed out to the children. A date will be discussed at November's meeting.

Resident Dave Trout Protective Barrier: Mr. Dave Trout discussed the need for a protective barrier on his property. Much discussion took place in reference to recommendations for a protective barrier by the Board of Supervisors and Solicitor McManus. Ross Township Engineer Russell Kresge forwarded information to the Board of Supervisors from 2010. Records will be forwarded to Mr. Trout by Secretary/Treasurer Danielle Romano.

Staining of Municipal Building:

Vice Chairman Shay discussed speaking with a contractor in reference to the Staining of the Municipal Building. An estimate has not been received yet. Supervisor Zahoroiko also discussed contacting a contractor to request an estimate and is awaiting a response.

OPEN TO THE PUBLIC:

Chairwoman Drake discussed allowing a two minute time limit for residents to address their concerns to the Board of Supervisors, in attempt to keep the meeting moving forward.

Resident Dawn Galler discussed concerns in reference to the home located at 257 High Point Drive.

Mrs. Galler also questioned why the township zoning officer was not present at the meeting and provided an email received from the Township Zoning Officer, Maureen Minnick.

Chairwoman Drake stated that the zoning officer was ill and was not able to attend the meeting. Mr. & Mrs. Galler along with other High Point Drive residents requested the presence of zoning officer at the last township meeting held on September 14, 2020. Much discussion took place in reference to the Township zoning officer's work performance. Many residents requested to relinquishing their two minutes to Mrs. Galler. Solicitor McManus spoke in reference to enforcement action taken. The Notice of Violation was discussed by Solicitor McManus.

Another short term rental located on Stacia Way was discussed. The Township had received an email from a resident with a complaint.

NEW BUSINESS:

Appoint Township Planning Commission Solicitor: The Board of Supervisors discussed the letter received from Attorney Daniel Lyons office. The motion was made by Chairwoman Drake to appoint Christopher Brown as Planning Commission Solicitor for the remainder of the year and Alternate from Solicitor McManus's office. The motion was seconded by Supervisor Zahoroiko and carried.

Appoint Township Alternate Sewage Enforcement Officer: The motion was made by Supervisor Zahoroiko to appoint Jonathan Shupp as the alternate sewage enforcement officer till the end of the year. The motion was seconded by Vice Chairman Shay and carried.

Schedule Budget Session: The motion was made by Vice Chairman Shay to schedule the budget session for November 9, 2020 at 5:30, seconded by Supervisor Zahoroiko and carried. Secretary/ Treasurer Danielle Romano was instructed to advertise the session in the Pocono Record 20 days prior to the session date.

Scantek, Inc: Chairwoman Drake discussed the functions and process of the Scantek, Inc. company. The Township is in need of having the records digitized. Secretary/Treasurer Danielle Romano was instructed to contact Scantek, Inc. and other companies to receive quotes for their service.

Township Office Computer Hardware Upgrades (Router, etc.): The Board of Supervisors discussed the need for upgrades to the existing computers and hardware. Secretary/Treasurer Danielle Romano was instructed to contact the Township's IT technician to schedule an appointment to review the current computers and equipment.

Stamps.com: Discussion took place in regard to the possibility of joining Stamps.com for Township mailings. Secretary/Treasurer Danielle Romano was instructed to inquire on the process.

Election Day, November 3, 2020 – Township Building Polling Location: The municipal building will be used as a polling location. The building will be opened in the morning for the election officials and volunteers by Vice Chairman Shay and closed in the evening by Supervisor Zahoroiko.

Executive Session:

Chairwoman Drake requested to schedule an executive session on October 19, 2020 at 5:30PM at the Township Municipal Building for the Board of Supervisors, Township Solicitor and Bureau Veritas representatives to discuss personnel matters.

Vice Chairman Shay addressed the Board of Supervisors and audience with a written letter expressing his dissatisfaction with the Ross Township zoning officer.

Vice Chairman Shay made a motion to terminate the current position of the zoning officer. Motion does not carry.

Chairwoman Drake stated that the Board of Supervisors have not received any weekly reports from the Township SEO. The report by the SEO was sent at the end of the month.

PLANS:

No Plans To Review.

ROAD FOREMAN REPORT:

The report completed by Road Foreman Ethan Brewer was review by the Board of Supervisors. There was discussion in regard to Pennell Road and the installation of an inlet box. Also, discussed was the repairs needed for the 2006 truck. A motion to approve repairs was made by Vice Chairman Shay, seconded by Supervisor Zahoroiko and carried.

CORRESPONDENCE:

The list of Correspondence items were reviewed by the Board of Supervisors. Nothing to address, no comments were made.

RECEIPTS & EXPENDITURES:

After a review of the bills/expenditures to be paid, Chairwoman Drake requested to view the SEO's invoice. A motion was made to pay all current bills by Vice Chairman Shay, seconded by Supervisor Zahoroiko and motion carried.

There being no further business, the motion to adjourn the meeting at 8:12PM was made by Vice Chairman Shay, seconded by Supervisor Zahoroiko and carried.

Respectfully submitted,
Danielle Romano
Secretary/Treasurer