

ROSS TOWNSHIP SUPERVISORS MEETING
FEBRUARY 3, 2020

The Ross Township Supervisors Meeting was called to order by Chairman Tina Drake, at 7:00PM. Vice Chairman David Shay, Supervisor James Zahorokio were present and Solicitor Timothy McManus was also in attendance.

The Pledge of Allegiance was recited by all present.

The minutes of the January 6, 2020 meeting and the current Treasurers report were approved as presented on a motion by Vice Chairman David Shay, seconded by Supervisor James Zahorokio and carried.

OPEN TO THE PUBLIC:

Residents Mr. Mark Sandt and Mrs. Debbie Sandt spoke in reference to a request for road dedication. They are looking to pave a quarter mile road leading into the cul-de-sac. The bordering roads are Vista Circle, Milton Lane and Grant Court. Mr. Sandt stated that currently there are 14 homes, though there are 70 other lots in the development. Mr. & Mrs. Sandt had attended the Planning Commission meeting on January 21, 2020 and were advised to attend the Supervisors meeting to seek approval and request the road dedication from the Supervisors. Vice Chairman David Shay stated that he is all for if residents are going to bring the road up to township specs.

PLANS:

No Plans To Review.

OLD BUSINESS:

Short Term Rentals: The short term rental topic was discussed by township Solicitor Timothy McManus. A licensing ordinance was discussed. Some townships are adopting this ordinance. Each township needs to make the decision, Amended Zoning Ordinance. The supervisors can restrict to certain zones. Inspections and a list of requirements are needed to make certain the home is adequate and safe. Chairman Tina Drake stated that she will meet with the township zoning officers to discuss and will also discuss the topic at the regional meeting.

Road Foreman Computer: A motion to purchase a new computer with all necessary upgrades for \$250.00 was made by Vice Chairman David Shay, seconded by Supervisor James Zahoroiko and carried. The supervisors discussed the necessary upgrades for the township secretary's office computers and the zoning office computer. The request was made for Danielle to contact the township's IT representative to inquire on prices.

School House Roof: Vice Chairman David Shay has received bids and has also contacted the Historical Society for leads and information. Chairman Tina Drake has contacted slate roof companies for bids also.

Sign for the Municipal Annex Building: Vice Chairman David Shay stated that the new sign should be completed this month. The sign will match the current sign with the same font. The Historical Society sign will be hung under the Municipal Annex sign.

Appoint New Alternate CJERP Member: A motion to appoint Roger Christman as the Alternate Voting Member to the CJERP was made by Vice Chairman David Shay, seconded by Supervisor James Zahoroiko and carried.

Kunkletown Road Garage: Vice Chairman David Shay stated that he had been in contact with a company from Lancaster County that may come look at the building. The company may be interested in the lumber and would dismantle the garage. Vice Chairman David Shay will follow up with the company.

NEW BUSINESS:

Appoint Right To Know Officer: A motion was made by Vice Chairman David Shay to appoint Secretary/Treasurer Danielle Romano as the township's Right To Know Officer, seconded by Supervisor James Zahoroiko and carried. Chairman Tina Drake suggested that Danielle attend any classes that are available for training. Vice Chairman David Shay stated that he would look into PSATS classes.

Letter from Pocono Arts Council: The Pocono Arts Council letter is in reference to a request for a donation. Chairman Tina Drake made the motion to postpone this request till the next meeting. It was requested that Danielle, Secretary/Treasurer will research what had been done last year and report the information to the board of supervisors.

Mowing of Park Property: Last year the township hired George Washburn, Washburn's Lawn Service to maintain the township lawn property. It was requested that Danielle, Secretary/Treasurer will contact Mr. Washburn to inquire if he would be interested in the job, receive estimate and report information to the board of supervisors.

A part time employee may possibly be needed to assist the Road Crew and maintain the property around the building.

The township may look into purchasing a mower.

Salt Bid for COG 2021: Vice Chairman David Shay and Road Foreman, Ethan Brewer discussed the COG salt bid and state bid. A motion by Vice Chairman David Shay was made for up to 200 tons for COG bid, seconded by Supervisor James Zahoroiko and carried.

Judicial Tax Sale email: The judicial tax sale email was discussed by Solicitor Tim McManus.

Ross Township Supervisors called an Executive Session at 7:35PM.

Reconvene Ross Township meeting at approximately 7:55PM. Personnel matters discussed. No decision was made.

ROAD FOREMAN REPORT:

Road Foreman Ethan Brewer discusses the 5 miles of sign replacement would cost approximately \$3,000 to \$3,500. Half of the signs can be re-faced, though others are beyond re-facing.

1995 Truck for Sale – GMC 8500 dump truck with plow spreader.

CORRESPONDENCE:

Chairman Drake and Vice Chairman David Shay discussed cyber insurance. Vice Chairman David Shay requested that Danielle, Secretary/Treasurer contact the township's IT representative and question what are the risks to the township and if cyber insurance would be the recommendation. Information will be reported to the Board of Supervisors. Chairman Tina Drake requested that we wait till we receive the pricing for cyber insurance. Danielle will research and provide information to the Board of Supervisors.

Township Credit Card: Chairman Tina Drake discussed applying for a township credit card. Recently some vendors require payment to be made by credit card. Pros and Cons for having a credit card were discussed by supervisors. Vice Chairman David Shay was not in favor of having a township credit card.

RECEIPTS & EXPENDITURES:

After a review of the bills to be paid, a motion was made by Vice Chairman David Shay, seconded Supervisor James Zahoroiko to pay the bills as presented and motion carried.

There being no further business, the meeting adjourned at 8:10PM. Motion made by Vice Chairman David Shay and seconded by Supervisor James Zahoroiko.

Respectfully submitted,

Danielle Romano
Secretary/Treasurer