

ROSS TOWNSHIP SUPERVISORS
REORGANIZATION MEETING
JANUARY 6, 2020

The Ross Township Supervisors Reorganization Meeting was called to order by Vice Chairman Tina Drake, at 7:00PM. Supervisor David Shay, Supervisor James Zahorokio were present and Solicitor Timothy McManus was also in attendance.

The Pledge of Allegiance was recited by all present.

First on the agenda was to nominate and elect Vice Chairman Tina Drake as Chairman, motion by Supervisor David Shay, seconded by Supervisor James Zahorokio and carried. A motion to nominate and elect Supervisor David Shay as Vice Chairman was made by Supervisor James Zahorokio, seconded by Chairman Tina Drake and carried.

MEETING DATE & TIME:

The Ross Township Supervisor Meetings will be held the first Monday of the month at 7PM at the township building. If it falls on a holiday, the meeting will be held a following Monday. The motion was made by Vice Chairman David Shay, seconded by Supervisor James Zahoroiko and carried.

The following Motions were made by Vice Chairman David Shay, seconded by Supervisor James Zahoroiko and carried:

Appoint Danielle Romano, Secretary/Treasurer.

Appoint Bureau Veritas as Inspection Company UCC.

Appoint Ethan Brewer, Road Foreman.

Appoint Timothy McManus, Solicitor and Daniel Lyons as Alternate Solicitor.

Appoint Danielle Romano, Part Time Planning Commission Secretary.

Appoint Chairman Tina Drake, AG Security Secretary.

Appoint Solicitor James Fareri, Zoning Hearing Board and a Representative from his firm as the Alternate.

Appoint Chairman Tina Drake, Ross Township Representative, CJERP and voting delegate. A motion to appoint Supervisor James Zahorokio as the Alternate.

Appoint the Ross Township Supervisors as the Joint UCC Board Representative.

Appoint Kirk, Summa, LLP as CPA Firm to perform Ross Township 2019 Audit.

The following Motions were made by Chairman Tina Drake, seconded by Vice Chairman David Shay and carried:

Appoint Russell Kresge, Jr., Keystone Consulting Engineers as Township Engineer and Nate Oiler of RKR Hess as Alternate.

Appoint Bureau Veritas as Codes and Zoning Officers and Alternate someone from their firm.

Appoint Daniel Lyons, Solicitor, Planning Commission Solicitor and a representative from Cramer, Swetz, McManus & Jordan PC as Alternate.

Appoint Brian Stankovich, Emergency Management Coordinator

The following Motions were made by Vice Chairman David Shay, seconded by Chairman Tina Drake and carried:

Appoint Ryan Engler as Sewage Enforcement Officer.

Appoint Frank Piriano as Vacancy Board Member.

The motion to appoint Vice Chairman David Shay as the EIT Committee Representative was made by Chairman Tina Drake, seconded by Supervisor James Zahoroiko and carried.

SET WAGES:

A motion to increase Labor/Operator to 3% to the current rate was made by Vice Chairman David Shay, seconded by Supervisor James Zahoroiko and carried.

A motion to set the Part Time Laborer/Operator Snow Removal Driver rate at \$19.00 per hour was made by Vice Chairman David Shay, seconded by Supervisor James Zahoroiko and carried.

ESTABLISH:

A motion to keep Depositories from Township Funds with the same Financial Institution, First Northern Bank & Trust and PLGIT was made by Vice Chairman David Shay, seconded by Chairman Tina Drake and carried.

A motion to keep the amount of the Treasurer's Bond at the highest amount \$500,000.00 was made by Vice Chairman David Shay, seconded by Supervisor James Zahorokio and carried.

A motion to have any of the Ross Township Supervisors available to attend, voting delegate Chairman Tina Drake, Delegate to the State Convention was made by Chairman Tina Drake, seconded by Supervisor James Zahoroiko and carried.

A motion to for Supervisor James Zahoroiko to be the COG Representative was made by Chairman Tina Drake, seconded by Vice Chairman David Shay and carried.

A motion to set the Mileage Compensation at \$.58 per mile, same as 2019, was made by Vice Chairman David Shay, seconded by Chairman Tina Drake and carried.

A motion to keep the Holiday and Benefit Policy the same as 2019 was made by Vice Chairman David Shay, seconded by James Zahoroiko and carried.

The Ross Township Reorganizational Meeting was concluded at 7:19PM.

Ross Township Supervisors Meeting was called to order at 7:20PM.

The minutes of the December 2, 2019 meeting and the current Treasurer's report were approved as presented on a motion by Vice Chairman David Shay, seconded by Chairman Tina Drake and carried.

OPEN TO THE PUBLIC:

Linda Zak had questioned in reference to rules about participation during a meeting.

Martha Rezeli had concerns about a sign for the 258 Anchorage Road Building. The sign will read Municipal Annex and a sign under Historical Society. Vice Chairman David Shay will look into lettering for the sign.

Martha Rezeli had a proposal for a "Little Library" for Adults and Children. Construction of 2 boxes close to municipal building. She would like to donate the cost for the materials for the project. A suggestion was made to possibly propose the idea to a local Scout Master for an Eagle Scout project. Judy Breidinger volunteered to contact Scout Masters. A motion to allow the project was made by Chairman Tina Drake, seconded by Vice Chairman David Shay and carried.

Judy Breidinger spoke about a need for a new Christmas tree for 2020. Request to be placed closer to the pavilion and playground area. Chairman Tina Drake will look into a new tree closer to the 2020 holiday season.

PLANS:

No Plans To Review.

OLD BUSINESS:

No old business from the Board of Supervisors.

Zoning Recommendations/Changes will be tabled till the next meeting.

The School House Roof is in need of repair. The roof needs to be kept slate. Recommendation received by Russell Kresge to look into a grant for the project or possibly contact Monroe Historical Committee. Chairman Tina Drake stated that she will contact some slate companies for pricing.

Short Term Rentals were discussed by Timothy McManus, Township Solicitor. Zoning Officers, obtaining permits, Licensing Ordinances, etc. for Bed & Breakfast. The township needs to know where they are located and if they are safe and compliant.

NEW BUSINESS:

A motion to amend to reflect the current hourly rate & probationary increase for Planning Commission Secretary was made by Vice Chairman David Shay, seconded by Chairman Tina Drake and carried.

A motion to reappoint David Corrado to Zoning Board was made by Vice Chairman David Shay, seconded by Chairman Tina Drake and carried.

A motion to reappoint Judy Breidinger to WEPOSC was made by Vice Chairman David Shay, seconded by Supervisor James Zahoroiko.

A motion by Chairman Tina Drake to nominate Supervisor James Zahoroiko as second person Alternate, seconded by Vice Chairman David Shay and carried.

A motion to reappoint Brown & Brown as the Insurance carrier was made by Vice Chairman David Shay, seconded by Chairman Tina Drake and carried.

A motion to purchase a new Township Minute Book was made by Vice Chairman David Shay, seconded by Chairman Tina Drake and carried.

Auditors Meeting on January 7, 2020 at 7:00PM. Vice Chairman David Shay will volunteer to open the township doors for the Auditors Meeting.

A motion was made to Close the Ross Township Construction account and Memorial Fund account and deposit the funds to the General Fund account by Supervisor James Zahoroiko, seconded by Vice Chairman David Shay and carried.

Juan Villagra: Zoning refund request for application fee was authorized by Solicitor Tim McManus. A motion by Vice Chairman David Shay was made to refund Juan Villagra, seconded by Supervisor James Zahoroiko and carried.

The 2020 Ross Township Historical Society Calendar was presented/introduced. Copies will be made and the information will be advertised on the Ross Township website. The calendars will be available to purchase at the township office. The pricing would be a \$10.00 donation.

An Executive Session was called by the Board of Supervisors at approximately 7:45PM.

Reconvene Ross Township Supervisors meeting at approximately 7:50PM.

Personnel matters discussed. A motion by Chairman David Shay was made to appoint Sharon Steen as Secretary/Treasurer Trainer for Danielle Romano at a rate of \$20.00 per hour for 10 hours a week. Any additional hours needed will require approval from Supervisors. January 7, 2020 until March 2020.

Motion was made by Chairman Drake, seconded by Supervisor James Zahoroiko and carried.

ROAD FOREMAN REPORT:

No questions were asked for the Road Foreman.

New Truck Purchased.

A new computer for Road Foreman is needed, Vice Chairman David Shay will look into it.

CORRESPONDENCE:

RECEIPTS & EXPENDITURES:

After a review of the bills to be paid, a motion was made by Vice Chairman David Shay, seconded Supervisor James Zahoroiko to pay the bills as presented and motion carried.

There being no further business, the meeting adjourned at 7:59PM. Motion made by Vice Chairman David Shay and seconded by Supervisor James Zahoroiko.

Respectfully submitted,

Danielle Romano
Secretary